

Guidelines for Posting Departmental/College Plans

- 1) Each College will be responsible for posting their College plan on their own College website with a hyperlink to the plan on the opening page of the College website or from their main menu bar.
- 2) Each department within a College will be responsible for posting their departmental plans on their departmental website *AND/OR* on their College website. The location for posting of departmental plans will be determined by the department head and Dean. All departments should have a hyperlink from the homepage of their departmental websites to their plans.
- 3) Each College will be responsible for providing links to departmental plans along with a link to the College plan on the College website.
- 4) The University Planning Council (UPC) will create a 'Portal Page' to College/Departmental Plans that will have hyperlinks to each College website where plans and/or links to plans are posted. This 'Portal Page' will be posted on the 2003-2010 Planning Cycle page of the Planning & Review website. A user will then find the plans by clicking on the Portal Page which will open and present a listing of hyperlinks to each College website which will then take the user to the College Plan and Departmental Plans.

(Last revised 7/16/03.)