

NIH Challenge Grant (RC1) – 2009 Recovery Act -	
RFA-OD-09-003 – Download application from : http://apply07.grants.gov/apply/UpdateOffer?id=10842	
Challenge Grant Areas with links to Topics: http://grants.nih.gov/grants/funding/challenge_award/#topics	
General Reminders	
	Update degree information in eRA Commons and make sure that degree information matches what is included on the PHS398 Cover Page Supplement form. Will generate warning in eRA Commons if different.
	Font/Margins- Margins ½ inch all around; Black font no smaller than 11 pt. FONT; Arial, Helvetica, Palatino Linotype or Georgia typeface and 15 characters/inch; 6 lines/inch. DO NOT USE TIMES NEW ROMAN FONT.
	There should be NO headers or footers for NIH application packages. This includes the biosketch pages.
	File names for PDF Attachments- do not include any spaces, hyphens, special characters (example &, - , %, # etc.) Limit to 50 characters. PDF Attachments- Attached files are PDFs. Please avoid scanned PDFs if possible (increases the file size that is transmitted to Grants.gov)
	Adobe Forms- Download and complete the package using one of the compatible versions of Adobe Reader. http://www.grants.gov/help/download_software.jsp#adobe811
SF424 Reminders	
	This FOA is for NEW applications only. No resubmissions or renewals permitted.
	Contact information for #5 should be: James L. Bates, Executive Director, Office of Sponsored Programs 202 Himes Hall, Baton Rouge, LA 70803 Phone 225-578-2760 Fax 225-578-2751 Email osp@lsu.edu This is the same information that is used for #19.
	SF424 R&R fields reflect the following information: DUNS number: 075050765 Entity Identification Number (EIN): 1726000848A1 Type of Applicant: H: Public/State Controlled Institute of Higher Learning Authorized Representative: James L. Bates
	Congressional District- LA-006
	Title – does not exceed 81 characters including spaces. Do not use special characters
	Budget Numbers – the budget total from the budget forms matches the 424R&R 16a & b fields.
R&R Key Personnel	
	Individuals designated as PI/PDs on the app must be registered in NIH eRA Commons and affiliated with LSU.
	Credential Field- Is completed for the PI in the R&R Key Personnel form subset and reflects the PI's eRA Commons user Name. The Commons ID of each person listed as a PI/PD must be included in the Credential field of the R&R Senior/Key Personnel form. Failure to do this, will cause the application to be rejected.
	Co-PI/PD – Do not use. Use Project Role: Other (Please Specify) & Other Project Role Category: Co-investigator
	Key Persons – All mandatory fields have been completed and a biosketch has been attached for each person.
	Biosketch Length – Limited to 2 pages per person.
	Number of Publications cited - limited to 10 or fewer items.
R&R Other Project Information	
	Human Subjects or Animals. If human subjects or animals the appropriate assurance no. is provided. Animal Welfare Assurance # A3612-01 Human Subjects Assurance # 00003892

	Project Summary –Limited to one page . The broad Challenge area and the specific Challenge Topic MUST be explicitly cited in the Project Summary/Abstract component. Applicants must begin their Project Summary/Abstract citing the specific topic identifier listed in the table of Challenge Areas and Topics, e.g., <i>This application addresses broad Challenge Area (01): Behavior, Behavioral Change, and Prevention and specific Challenge Topic, 01-GM-104: Mechanisms of Behavior Change Research.</i>
	Project Narrative - Using no more than two or three sentences , describe the relevance of this research to public health . In this section, be succinct and use plain language that can be understood by a general, lay audience.
	Bibliography – Formerly Literature Cited. One page limit.
Research Plan	
	Should be limited to twelve (12) pages . Note: The 12 page limit excludes the Project Summary/Abstract, Bibliography (Literature Cited), and biographical sketches.
	Two PIs. If a second PI/PD has been identified on the Key Personnel form, a “Multiple PD/PI Leadership Plan” is required. This is not included in the 12 page limit.
	Human Subjects or Animals. If Human Subjects or Vertebrate Animals were identified the required attachments should be included in the 398 Research Plan.
	<p>PHS398 Research Component Sections:</p> <p>Intro to App-Omit</p> <p>Specific Aims-One page maximum PDF attachment.</p> <p>Background and Significance-Omit</p> <p>Preliminary Studies/Progress Report-Omit</p> <p>Research Design and Methods - This item consists of the following 4 elements and is limited to 12 pages: A statement of the Challenge Area and specific Challenge Topic; The Challenge and Potential Impact; The Approach; and Timeline and Milestones. Attach the 12- page Research Plan encompassing all of these elements as a single PDF document. Figures and illustrations may be included but must fit within the 12-page limit. Do not include links to Web sites for further information. Do not include animations.</p> <p>Excluded from the 12 page Research Plan limit are:</p> <ul style="list-style-type: none"> • Specific Aims (1 page maximum) • Inclusion Enrollment Report • Protection of Human Subjects • Inclusion of Women and Minorities • Targeted/Planned Enrollment • Inclusion of Children • Vertebrate Animals • Select Agent Research • MPI Leadership Plan • Consortium/ Contractual Arrangements • Letters of Support • Resource Sharing Plans
	Appendices – are not permitted. No supplemental information will be accepted.
Budget	
	Budget fields reflect the following information: Cognizant Agency (Agency Name, POC Name and Phone Number): DHHS, Henry Williams (214) 767-3261 Indirect Cost Rate Type: MTDC (Modified Total Direct Costs) Indirect Cost Rate: 48% Indirect Cost Rate Agreement Date: 11/18/2008
	Budget Form Set - R&R Budget form must be used. There should be a 2 year project period. Budget may not exceed \$500,000 per year total costs for a maximum of \$1,000,000 over a 2 year period.
NIH Updates- Review Criteria and Scoring	
	Enhanced Review Criteria and new 9 Point Scoring System : NOT-OD-09-025
	Restrictions on Foreign Components: NOT-OD-09-061