



The career decision-making process is an exciting one. Parents play an important role by encouraging and listening, but the student must take the lead. Thank you for helping us preserve the integrity of our counseling sessions by adhering to our parent policy, following.

Student Appointments

- Student appointments should be scheduled and kept by **students**.
- A parent(s) may be present in a counseling session **only** with the student's permission. Parents of high school students under 18 years old have a legal right to be present. However, we ask each parent to respect his/her student's wishes regarding parental presence in the student's counseling session.
- Any student who wants to include a parent in his/her counseling session must sign a consent form.

Career Assessments

- Students have access to all of their University records, including career assessment results. We are unable to share assessment results or details about career counseling sessions with parents. Parents who are interested in reviewing assessment results are advised to ask their sons or daughters directly for a copy of their records.
- Career assessment results must be interpreted by a career counselor. Results will not be e-mailed, mailed or discussed over the phone. Any student who takes a career assessment should schedule a follow-up appointment to review assessment results with a Career Decision Making counselor.

Federal Law

- Federal legislation governs privacy rights of students. The *Family Educational Rights Privacy Act* (FERPA), sometimes called the *Buckley Amendment*, requires universities to keep student records confidential except in the case of university personnel who need to know (e.g., academic counselors), a court order, and emergencies.
- Learn more about FERPA: <http://www.ed.gov/policy/gen/guid/fpco/ferpa/index.html>